

LITTLE MUNDEN PARISH COUNCIL

MINUTES of the meeting of the Parish Council (PC) held on 17th January 2019 at Little Munden Memorial Hall at 8.00 pm.

1. ATTENDANCE

Present were: Jonathan Pool (JP) Chairman; Keith Williams (KW); Lizzie Bacon (LB); David Hart (DH); Tracey Harding (TH) - Councillors; Geraldine Ward (GW) - Clerk

In attendance: Gary Abbott, Friends of Rowney Lane (GA); Andrew Springett (AS)

APOLOGIES: Jenny Macintosh (JM); Darren Jones (DJ)

2. DECLARATIONS OF INTEREST: None

3. TO APPROVE MINUTES OF THE MEETING HELD ON 15th November 2018

The minutes were proposed by KW and JM seconded.

4. MATTERS ARISING FROM THOSE MINUTES

4.1 Home Farm Farmyard – Proposed development

JP reported that he had been in contact with Simon Dunn Lwin, who had received a pre-application regarding the above. He had responded to JP by saying again that EHC cannot support the proposed housing development because of the conflict with adopted and emerging policy. Under permitted development rights, redundant farm buildings can be converted to residential dwellings - up to five on the same site. JP reported he had written to Josh Carson at King & Co requesting an update; the reply was inconclusive. There is not much point in taking the matter further until the PC heard again from King & Co.

ACTION: JP

4.2 Horses' Meadow Play Equipment

TH reported that Kompan had yet to submit prices for the alternative option, but that once received, she suggested that the two alternatives could be outlined in the Newsletter, asking for feedback from parishioners. JP felt that there was now a need to progress this with Spring and Summer on the way and urged TH to chase up Kompan so that Councillors can review the options.

ACTION: TH

4.3 Newsletter Advertising Manager

TH has been waiting for a new Vicar to be appointed so that he, on behalf of the PCC, could have an input. It has recently been announced that the new Vicar will take up the appointment in March.

ACTION: TH

4.4 Traffic Calming

DH reported that dealings with HCC over this had been inconclusive to date and they are now saying that the Police should be consulted to obtain approval from them. DH reported that if the police agreed with the proposed traffic calming measures, then HCC would install them. No progress had been made on moving the 30 mph signs and DH was waiting for someone from HCC to have a look at the site. JP commented that he was keen to get the signs to the south of the village moved to the other side of the bridge; if necessary, an HCC representative should be requested to come down to look.

ACTION: DH

4.5 Repair of tarmac footpath at the back of Fouceley Avenue and concrete path up to Gladstone Road

GW reported she had been in touch with Clarion who said they were sending someone out to look at the steps in between the flats. Clarion have not accepted ownership of the top path. Clerk to continue trying to get Clarion to progress this and do further research on who is responsible for the top path.

ACTION: GW

4.6 Website

TH reported that RB was unable to come to tonight's meeting, although she understood that the work had been done. TH to invite RB to the next meeting in March. There was some discussion about the new email addresses which should be in place now. It was agreed that RB could explain how to set these up at the next meeting.

ACTION: TH

4.8 Play Inspection Report

JP had said at the November meeting that the report should be looked at in more detail as there were some, albeit minor, faults with the equipment. JP undertook to review the report.

ACTION: JP

4.9 Overgrown Trees throughout Dane End

Trees that TH had reported to Highways had been dealt with.

Regarding the leaning oak tree opposite No 3 Easington Road, GW presented quotes of £380 to reduce the tree by 30% and £744 to take the tree to ground. It was agreed to get an alternative quote.

There was also a hazel tree on the path to Horses' Meadow bordering No 32 for which a quote has been received of £180. GW suggested getting a quote from Adrian Worthington, which is likely to be more competitive.

ACTION: GW

4.10 Common Land

KW had spoken to Julia Carter on email. She responded that they were happy to see woodland on the Common Land near the telephone exchange. All were in agreement that this would be a good idea. The next step would be to put together proposals. KW commented that there are woodland grants available.

ACTION: KW

4.11 Village Signage

Andrew Springett commented that he was awaiting news on how the traffic calming measure were proceeding before taking this matter further. However he reported that he had spoken to Keith Smith regarding using land at the Church Lane end of the village for the signage there. KW said he would ask permission from Frank Sapsed for use of land on the other side of the sewage works. Andrew also reported that he had had reasonable quotes for the work already.

ACTION: DH

4.12 Defibrillator

The Clerk had spoken to John Neville regarding this. There was some confusion as to whether anyone else was involved and what the number is that should be dialled as a back up to the 999 number. JP asked the Clerk to find out and suggested that the information be put permanently in the Newsletter. The telephone number and procedure should also be put in the Emergency Plan.

ACTION: GW

5. PLANNING

5.1 New Applications

3/19/0039/PNHH

27 Kingsfield Road Dane End Ware. Single storey rear extension. Maximum depth 3 metres. Maximum height 3.6metres. Eaves height 2.3 metres.

No comments from Councillors.

3/18/2624/HH

White Willow, The Street, Haultwick, Ware, Hertfordshire. Demolition of existing garage and erection of double garage.

No comments from Councillors.

3/18/2722/FUL

Land adjacent to 7 Pearman Drive, Dane End, Ware SG12 0LW. Erection of a detached dwelling.

Date for comments extended to 21/1/19.

Under the District Plan, limited infill may be permitted in Dane End. The Parish Council had received representations from residents of nos. 5 and 6 Pearman Drive who were objecting to this development. As a consequence, JP had drafted a letter to be submitted to EHC Planning on behalf of the Parish Council acknowledging these representations and referring specifically to certain policies within the

EHC District Plan. This draft had been previously circulated to Councillors who approved the draft letter. JP read the draft letter to the meeting, a copy of which is attached to these minutes.

Richard Tinner, No. 6 Pearman Drive, understood that the PC is taking a neutral position regarding the application, but believed that the risk of damage to the trees in Pearman Drive, which were planted at the time of the original development, and also to those on the edge Dane End House land, could allow the PC to take a stronger position and directly support the concerns of the majority of the affected residents. He would like these specific concerns to be included within the letter from the PC.

JP did not feel the PC knew enough about these trees and that the PC's letter was essentially asking the Planners to do their job by taking into account the five safeguards set out in the PC letter.

KW suggested that the Pearman Drive residents ask the owners of Dane End House whether they would support objections on the risk of damage to trees.

TH pointed out that the PC would take a more direct stance if the proposed development affected the village as a whole.

3/18/25948

8 Founceley Avenue, Dane End, Ware SG12 0NE. First floor extension over existing structure.

No comments from Councillors.

5.2 Decision

3/18/2268/ARPN

Lordship Farm, Green End, Dane End, Ware SG12 0NS. Conversion of and partial demolition of agricultural barn (east barn) to 3 residential dwellings (C3). Partial conversion of agricultural barn (north barn) to 2 residential dwellings (C3). Prior approval is required and granted subject to conditions.

3/18/2281/FUL

Dane End Stores, Easington Road, Dane End, Ware SG12 0LH. Single storey front extension.

Permission granted.

5.3 Appeal

3/17/0781/FUL

Wheelwrights Farm, Rowney Lane, Dane End, Ware. An Inspector appointed by the Secretary of State held a (deferred) Public Inquiry in The Council Chamber, East Herts Council Offices on 11th January 2019. Gary Abbott had informed JP that the decision was expected within 8 to 10 weeks.

6. FINANCE

JP circulated up to date accounts including actual figures for the current year and budgets for 2018/19 and 2019/20. The budget proposed that the Precept remains at £9,430 and it was agreed that GW complete the Precept application accordingly.

The up-to-date accounts for 2018/19 disclose a significant excess of income over expenditure due to having received the full Precept for the year with 3 months yet to go on expenditure. Nor has anything been spent on NHB projects, money set aside for specific items such Horse's Meadow Play equipment and the planting of Common land.

GW to chase up double payment of Dog Bin emptying/EHC.

ACTION: GW

Current Account Balance BF 12/11/18 £23497.67

Deduct Payments from Current Account

Date	Payment to	Cheque No	Amount
			£
30/11/18	H Coles Litterpicker	S/O	43.42
30/11/18	Richard Barron Website	S/O	35.00
	VOID	1150	VOID

15/11/18	Fred Burnell Pest Control	1151	72.00
15/11/18	Kirkham Contracting	1152	2220.00
15/11/18	Herts Display	1153	193.44
15/11/18	VOID	1154	VOID
15/11/18	H M Revenue & Cuustomer	1155	37.38
15/11/18	G Ward Clerks Fee	1156	194.68
10/12/18	G Ward Clerks Fee	1157	189.68
10/12/18	H M Revenue & Customs	1158	37.38
10/12/18	LMMH Hall Bookings	1159	90.00
10/12/18	Fred Burnell Pest Control	1160	90.00
18/12/18	EHC Dog Bin Empty	1161	595.15
31/12/18	Litter Picker payment	S/O	43.42
31/12/18	Richard Barron Website	S/O	35.00

Total Payments **4471.70**

Balance on Current Account 09/1/19 **19025.96**

Online Balance Brought forward 12/11/18	17935.19
Less Payments	4471.70
Less pre 12/11/18 receipts cleared	5562.47

Online Balance at 9th January 2019 **19025.96**

7. CORRESPONDENCE

7.1 Correspondence Received

19/11/18 Email from Martin Woods, copy KC re grass verge outside house.

24/12/18 Email from Martin Woods re damaged verge opposite shop.

The email included a picture showing the damage to the verge opposite the shop. Posts had been put in by Mr Woods outside his property. JP agreed that the verge opposite the shop is in a very bad state of repair but it is not up to the PC to do anything, it is HCCs' responsibility.

KW mentioned that when the Old Shop is developed there will probably be considerable damage to the verge and suggested that the PC wait until this work has been done. Mr Woods felt that the bollards should be put up beforehand to protect the verge. JP suggested waiting until we know what is happening with the old shop and then recontact HCC to ask them to rectify the situation. He went onto say that if they won't, then the PC should do something similar to the posts Mr Woods had put outside his house. TH also said that the PC should be careful putting something in which people could trip over at night.

18/12/18 Email from Joshua Carson, King & Co re Home Farm, Dane End (see 4.1.)

4/1/19 Email to Clerk from Salvation Army re possible siting of clothing recycling bank at Horses' Meadow.

It was agreed that the PC should ask the school if they are still collecting clothes for recycling and, if so, whether they would open up their clothes recycling to the village. Parishioners could then be advised about this in the Newsletter; this would mean that the school could benefit directly from recycling.

ACTION: GW

(Post meeting note: The February newsletter records that there are boxes at the back of All Saints' Church for donations of clothing and toiletries. It is proposed, therefore, that a reply be sent to the Salvation Army informing them that the Church is already organising collections for the Upper Holloway Drop-in and that therefore we do not another recycling bank in Dane End.)

ACTION: GW

4/1/19 Email from Martin Crees re formal representation to Rest & Welcome Planning Application enquiring why the PC had not put in a letter. JP pointed out that he had sent in a representation letter to EHC for and on behalf of the Parish Council. It has been recorded as a personal representation rather than a consultee one.

5/1/19 Email from Carolyn Marlow, objection letter re 7 Pearman Drive

7.2 Correspondence Sent

17/12/18 Email from JP to Richard Tinner re 7 Pearman Drive, re representation by Parish Council to EHC.

**7.3 Late Post
None.**

11. EMERGENCY PLAN

No one had any objections to its approval subject to something put in regarding Defibrillator. It was resolved to approve the Plan.

12. RECEIVE NOTICE OF ANY OTHER BUSINESS AND TO DEAL WITH THOSE MATTERS IF APPROPRIATE

- TH wondered if we have any first responders in the Village and, if not, it might be something the PC could look into. She thought Puckeridge and Standon were the nearest and it might be worth looking into having someone in the village.
- JP informed PC that he would not be around in April and we should consider moving the APM to May. The elections are 2nd May so the APM could be the following Thursday. To be discussed further at the March meeting.
- JP also informed the meeting that he would not be standing for re-election at the local elections in May; other Councillors should make their intentions known.
JP also thought it would be sensible to advertise for candidates straight away.

ACTION: GW

- JP also mentioned the considerable amount of litter left on Horses Meadow. There had also been a complaint about noise at night. JP had been shutting the gate at night to try and discourage youngsters going in there. JP asked whether anyone had any objections to the locking up of the gate. All agreed this should be done.

ACTION: JP

12. TO CONSIDER MATTERS ARISING FROM PARISHIONERS

A Parishioner mentioned the problem with dog mess. TH informed him that the dog warden had been contacted, but it was difficult for him to do anything unless he was supplied with names of perpetrators. A Parishioner suggested putting another dog bin up at the school might help although the Clerk pointed out that the PC had already supplied an extra bin at Horses' Meadow making a total of three.

13. DATE OF NEXT MEETING:- 21st March 2019

The meeting was brought to a close at 9.10 pm.

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CHAIRMAN

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DATE