

## LITTLE MUNDEN PARISH COUNCIL

### MINUTES of the meeting of the Parish Council (PC) held on 20<sup>th</sup> September 2018 at Little Munden Memorial Hall at 8.00 pm.

#### 1. ATTENDANCE

**Present were:** Jonathan Pool (JP) Chairman; Tracey Harding (TH); Keith Williams (KW); Jenny Macintosh (JM) Darren Jones (DJ) - Councillors; Geraldine Ward (GW) Clerk

**Members of the Public:** 5

**APOLOGIES:** Lizzie Bacon (LB); David Hart (DH)

#### 2. DECLARATIONS OF INTEREST: None

#### 3. TO APPROVE MINUTES OF THE MEETING HELD ON 19<sup>th</sup> July 2018

The minutes were proposed by DJ and TH seconded.

#### 4. MATTERS ARISING FROM THOSE MINUTES

##### 4.1 Home Farm Farmyard

Two occupants of the business units attended the meeting to find out whether there was any update on the Home Farm proposed development.

JP read an email from Simon Dunn Lwin, a Principal Planning Consultant at East Herts District Council, to whom the matter had been allocated following TH's letter to Kevin Steptoe, confirming that EHC's position is unchanged from that communicated previously and that he expected to have a final version of his response to King & Co. with planning management for review and approval before month end.

TH had spoken to Simon Dunn Lwin the day before the meeting when he confirmed that the updated consolidated version of the General Permitted Development Order allows for a maximum of 5 dwellings on one site. He also confirmed that consideration would be given to the businesses there.

Councillors are unaware as to which redundant farm building(s) may be converted to dwellings.

JP understands that King & Co do not own the land, but have an option to purchase.

**ACTION TH/JP**

##### 4.2 Horses' Meadow Play Equipment

TH presented 'story boards' with a comprehensive proposal from Kompan for new play equipment for Horses' Meadow, including disabled access and notably a fenced-in area for kickabouts. Not all items needed to be included in the final specification; the project could be scaled down dependent on the results of public consultation.

The overall cost of the Kompan proposal is around £113,000, to be wholly grant-funded – Veolia £75K, plus others.

TH suggested that an electronic version of the proposal is available which may be put on the website to enable the community to examine it, make comments and suggest what was wanted and where.

JP noted that the Kompan proposal, if proceeded with, would result in a fundamental change to Horses' Meadow and that the first step should be to obtain residents' views.

KW asked whether there would be a big enough area for football after installation.

TH agreed to forward the plans to Councillors electronically.

**ACTION: TH**

*Post-meeting, JP thought that Councillors may have been precipitate in suggesting that the Kompan proposal be put on the website for public comment without amendment.*

*The PC's original intention was to look into the possibility of providing additional play equipment suitable for the younger (0 – 3 years) children who are not catered for at present. A 'complete' redevelopment of Horses Meadow into a comprehensive play area occupying half the football pitch was not envisaged.*

*Before asking for public comment, following an exchange of emails and having had site of the electronic plans, Councillors considered that it may be appropriate to convene a special meeting with a single agenda item to discuss what should be put out for public consultation, the present 'comprehensive' proposal or a scaled-down version confining new equipment (suitable to the younger children) to the area above the football pitch, retaining the pitch as open play area.*

#### **4.3 Newsletter Advertising Manager**

TH explained that she was giving this matter further thought as the new Vicar was yet to be appointed and may have views on this matter.

**ACTION: TH**

#### **4.4 Path on the Baulk**

JP reported that this work had been done, although it hadn't been concreted and was just a hard surface that might get washed away once the winter had set in..

#### **4.5 Traffic Calming**

In the absence of DH, it was requested that the Clerk minute a request for him to contact Waterford Parish Council requesting whether they may be content to disclose their costings and whether any grants had been available.

#### **4.6 Bench Windy Rise**

JP had made safe.

**ACTION: JP**

#### **4.7 Repair of tarmac footpath at the back of Fouceley Avenue and concrete path up to Gladstone Road**

The Clerk had drafted a letter to Ken Crofton to try and discover who owned/was responsible for this area.

**ACTION: GW**

#### **4.8 Dog Litter Posters**

TH reported that these had gone up.

#### **4.9 Website**

Pending. Richard Barron would attend the November meeting to go through improvements to the website.

**ACTION: TH**

#### **4.10 Wheelwrights Farm – unauthorised development**

There had been no developments on this issue as the Hearing had been delayed until 22<sup>nd</sup> October.

JP is unable to attend any of the four days the hearing is expected to last. LB had some availability over the period and JP agreed to contact Gary Abbott suggesting that at the start of the Hearing, he should try and get a timetable out of the Inspector to see when the statement needed to be read out. KW pointed out that Gary Abbott could read out the Council's statement; JP thought that it would give more weight if read out by a PC member.

**ACTION: JP**

#### **4.11 New Manhole Cover**

Pending

**ACTION: JP**

#### **4.12 Emergency Plan**

DJ to circulate electronic copy when ready. To be approved at the November meeting.

**ACTION: DJ**

#### **4.13 Village Signs**

It was agreed to ask Andrew Springett if he could come to the next meeting and update.

**ACTION: GW**

#### **4.14. Affinity Water/Horses' Meadow**

It was agreed to turn water off at the allotments around the end of October.

**ACTION: KW**

#### **4.15 Play Inspection Report**

Clerk to forward to Parish Councillors

**ACTION: GW**

#### **4.16 Pavements and Overgrown Trees throughout Dane End**

TH reported that the large overgrown tree on the bend between Founceley Avenue and Kingsfield Road had been cut back.

TH had requested drop pavements on the bend and had been logged with HCC although she felt this may take some time to get done.

**ACTION: TH**

#### **4.17 Common Land**

KW had emailed Lady Carter to indicate that the Parish Council were still interested in doing something with the Common Land. She replied that she would get back to him once she back from holidays.

Some discussion took place as to whether the land was Common Land despite the fact that it had been registered by the Smiths as part of Lordship Farm. JP felt the Council needed to come up with suggestions as to what should be done with it; we've been thinking about this for 5 years and that something should now be done. KW to contact Julia Carter again and discuss a way forward.

**ACTION: KW**

#### **4.18 Litterpicker**

The Clerk had contacted him to remind him to litter pick Easington Road.

**ACTION: GW**

#### **4.19 Car Parking Horses' Meadow**

JP felt that unless the access was being blocked there wasn't much reason to ban the school bus and other cars from Horses' Meadow Car Park. It was agreed to drop this proposal for the moment.

### **5. PLANNING**

#### **5.1 New Applications**

**3/18/1736/ARPN** Barn at Whitehill Farm, Whitehill, Dane End SG12 0JR. Change of use of barn to 2 dwelling units. JP has written a letter to Planning querying whether this application was permissible under the General Permitted Development Order 2015.

**3/18/1679/HH** 10 Easington Road, Dane End SG12 0LT. Demolition of conservatory and garage. Two storey side extension and single storey front and rear extensions.

#### **5.2 Decisions**

**3/18/1577/HH** Connop, Green End, Dane End, Herts SG12 0NX. Permission granted.

**3/18/1736/ARPN** Barn at Whitehill Farm, Whitehill, Dane End SG12 0JR. Change of use of barn to 2 dwelling units. Prior Approval was required and has now been granted.

### **6. FINANCE**

JP distributed a set of accounts to Parish Councillors complementing the figures of receipts and

payments supplied by GW.

|                                                |           |
|------------------------------------------------|-----------|
| Online Current Account Balance BF 18/7/18      | £18232.20 |
| Receipt EHC                                    | £ 2358.00 |
| Receipt Great Munden Parish Council Newsletter | £ 180.00  |

**Deduct Payments from Current Account**

| <b>Date</b>           | <b>Payment to</b>            | <b>Cheque No</b> | <b>Amount<br/>£</b> |
|-----------------------|------------------------------|------------------|---------------------|
| 19/7/18               | Digital Monkey/Banner        | 1128             | 42.00               |
|                       | VOID                         | 1129             | VOID                |
| 19/7/18               | Richard Barron/Heart Internt | 1130             | 38.26               |
| 19/7/18               | Adrian Worthington/HM        | 1131             | 60.00               |
| 19/7/18               | Herts Display June N/Lttr    | 1132             | 145.08              |
| 19/7/18               | HM Revenue & Customs         | 1133             | 33.38               |
| 19/7/18               | G Ward/Clerks Fee            | 1134             | 188.95              |
| 19/7/18               | EHC Playground Inspection    | 1135             | 52.32               |
| 31/7/18               | H Coles Litterpicker         | S/O              | 43.42               |
| 31/7/18               | Richard Barron Website       | S/O              | 35.00               |
| 28/8/18               | Affinity for Business        | 1136             | 70.71*              |
| 28/8/18               | Herts Display Jul/Aug Nlttr  | 1137             | 241.80*             |
| 28/8/18               | HM Revenue & Customs         | 1138             | 33.38*              |
| 28/8/18               | G Ward Clerks Fee            | 1139             | 188.95              |
| 31/8/18               | Litter Picker payment        | S/O              | 43.42               |
| 31/8/18               | Richard Barron Website       | S/O              | 35.00               |
| <b>Total Payments</b> |                              |                  | <b>1251.67</b>      |

|                                                  | <b>£</b>        |
|--------------------------------------------------|-----------------|
| <b>Online balance on Current Account 11/9/18</b> | 19684.42        |
| Balance Brought forward 18/7/18                  | 18232.20        |
| Less Payments                                    | 1251.67         |
| Plus receipts                                    | 2538.00         |
| Plus cheques to clear 1136/1137/1138             | 345.89          |
| Less payment yet to clear                        | 180.00          |
| Balance as at 11/9/18                            | <u>19684.42</u> |

**7. CORRESPONDENCE**

**7.1 Correspondence Received**

20/8/18 Richard Tinner re Home Farm proposed development.

28/8/18 Julie Haire, Benington Parish Council re Battle's Over – A Nation's Tribute 11<sup>th</sup> November 2018. Requesting list of fallen in Parish. John Grisbrooke to compile and send the list.

**7.2 Correspondence Sent**

15/8/18 Email from JP to Planning re Whitehill Farm Barn development.

**7.3 Late Post**

None

**8. RECEIVE NOTICE OF ANY OTHER BUSINESS FROM COUNCILLORS AND TO DEAL WITH THOSE MATTERS IF APPROPRIATE**

**8.1 The Rest and Welcome**

DJ updated the meeting on the situation with the Rest and Welcome and reported that ‘the situation remains the same’. KW asked for this to be minuted as the last update did not get into the Newsletter.

**8.2 The District Plan**

On 11 September 2018, the Secretary of State issued the holding direction following several requests to intervene in the East Herts District Plan. The direction will remain in force without time limit until the Secretary of State withdraws it or gives a direction to 'call in' the Plan. No weight can be attributed to the 'emerging' District Plan whilst the holding direction remains in force.

No doubt EHC will clarify the reasons for the holding direction in due course.

**8.3 Mole problem Horses' Meadow**

JP reported that the moles on Horses Meadow had returned.

**ACTION: KW**

**9. TO CONSIDER MATTERS ARISING FROM PARISHIONERS**

A Parishioner queried how to put an ad in the Parish Newsletter. TH advised that he contact Jackie Morris whose contact details are on the back of the Newsletter.

**10. DATE OF THE NEXT MEETING**

The date of the next meeting will be 15<sup>th</sup> November 2018

Signed \_\_\_\_\_ Date \_\_\_\_\_  
Chairman