

## LITTLE MUNDEN PARISH COUNCIL

**MINUTES of the meeting of the Parish Council (PC) held on 15th September 2016 at Little Munden Memorial Hall at 8.00 pm.**

### 1. ATTENDANCE

**Present were:** Jonathan Pool (JP) Chairman; David Hart (DH) Jenny Macintosh (JP); Darren Jones (DJ); Hannah Charvill - Councillors  
Geraldine Ward (GW) Clerk

**Members of the Public:** 4

**APOLOGIES:** Councillors: Keith Williams & Lizzie Bacon

### 2. DECLARATION OF INTEREST

None.

### 3. TO APPROVE MINUTES OF THE MEETING HELD ON 21ST JULY 2016

The minutes were proposed by DJ and seconded by DH.

### 4. MATTERS ARISING FROM THOSE MINUTES

#### 4.1 Fencing Horses' Meadow

The Clerk to chase up and find alternative fencer.

#### 4.2 Basketball Hoop Base

Several years ago the car park had been resurfaced, but the firm who did the work has since gone into liquidation. DJ to investigate further potential suppliers.

#### 4.3 Lovely Day Productions Car Parking

The Clerk to check that the transfer had been done.

### 5. PLANNING

#### 5.1 New Applications

3/16/1676/HH

Proposed cart shed and additional car parking spaces. Creation of new access onto highway. Orchard Cottage, Green End, Dane End, Ware Herts.

3/16/1668/FUL

Proposed conversion and extension of existing barn to create 4 bedroom residential dwelling. Demolition of carport. Woolstone Farm, The Street, Haultwick, Ware, Herts SG11 1JQ.

#### 5.2 Decisions

3/16/1323/FUL

Proposed extensions and remodeling of existing stables and change of use to form manege in paddock area. Woolston Farm, The Street, Haultwick, Ware, Herts SG11 1JQ. Permission refused.

3/16/1514/HH

Proposed single storey rear extension. Woolston Farm, The Street, Haultwick, Ware, Herts SG11 1JQ. Permission granted.

### **5.3 Appeals**

AP/16/0091/REFUSE

Home Farm, Munden Road, Dane End. Construction of an agricultural lagoon and access road. Appeal lodged with Inspectorate. Appeal No APP/J1915/W/16/3156149.

[www.acp.planninginspectorate.gov.uk](http://www.acp.planninginspectorate.gov.uk)

The Clerk had previously informed Councillors that Lisa Page (EHC Planning ) had advised her that the Local Planning Authority had had notification that an appeal had been lodged but that they had not yet had a 'start date' from the Planning Inspectorate (PINS). However the LPA have formally requested that, should this be a valid appeal, it be determined by way of a Hearing. Once the LPA hear from PINS that the appeal is valid, consultation will be undertaken, though they may not hear from PINS for another few weeks.

JP was of the opinion that the PC should defer its formal response until it has received notification of the 'start date', etc. If the appeal is validated, he will be proposing that the PC should consider:

- (a) writing to Jim Sapsed requesting that he withdraw his appeal, perhaps with the suggestion that he should reapply for planning permission in a less 'offensive' location, i.e. nearer to the A602 trunk road;
- (b) send a letter to the Planning Inspectorate summarising the PC's position;
- (c) its response to SLADE for a direct financial contribution towards projected legal costs (SLADE are committed to publishing a full set of up-to-date accounts in the October Parish Newsletter); and
- (d) SLADE's aim to call an emergency community meeting to discuss the appeal and how to fight it.

As regards (a) above, Councillors agreed in principle that a letter be written to Jim Sapsed, including reference to his recorded statement that "given the family connections to the land, farm and village, it is incumbent upon the applicant to maintain good relations with his neighbours".

As regards (b) above, Councillors approved in principle the draft letter circulated prior to the meeting.

As regards (c) above, JP said that, whilst some 60% of Little Munden Parish households had objected to the initial planning application, only around 7% had reconfirmed their objections following the revised application of 1 March 2016. Consequently the PC would need to satisfy itself that the community as a whole supports further action and is prepared to contribute towards

legal and other costs through a Council Tax levy. In order to ensure that the PC, on behalf of Parishioners, would be getting value for money in the event that a contribution to costs were approved in principle, the PC would need to understand what the projected legal costs may be and the terms of reference to the advisors appointed.

**6. FINANCE**

	£
Online Current Account Balance BF 6/9/16	16284.82
Receipts: 3/8/16 New Homes Bonus/Council Tax Support Grant	2822.00

Deduct Payments from Current Account

Date	Payment to	Cheque No	Amount
21/7/16	Post Office Ltd Clerk's PAYE (Jul)	960	33.38
21/7/16	Post Office Ltd Clerk's PAYE (Aug)	961	33.38
21/7/16	DHF Trading Road Signs Direct	962	45.60
21/7/16	G Ward/Clerk's Fee	963	177.26
21/7/16	Herts Display June/July	964	161.20
28/7/16	Richard Barron Internet (Heart)	965	35.86
28/7/16	G Ward Clerk's Fee (Aug)	967	182.26
1/8/16	L Bartlett/Litterpicker payment	S/O	41.92
1/8/16	R Barron Website Management	S/O	35.00
31/8/16	L Bartlett/Litterpicker payment	S/O	41.92
31/8/16	R Barron Website Management	S/O	35.00
	Total Payments		822.78

	£
Online balance on Current Account 6/9/16	16284.82
Balance Brought forward 12/7/16	14535.87
Less Payments	822.78
Plus Receipts:-	2822.00
Less uncleared cheque no 954, 957, 958	250.27
Balance as at 6/9/15	16284.82

6.1 The Clerk to follow up on credit payment of £2822.00 to obtain a breakdown as to what this is.

6.2 The Clerk to send an invoice to Great Munden Parish Council for their contribution to the Newsletter.

## **7. CORRESPONDENCE**

### **7.1 Correspondence Received**

27/7/16 Email from Pippa Morgan and Lord Carter Re: Fence/Gladstone Road, Dane End  
11/8/16 BDO Conclusion of Audit and issues arising. The Clerk reported that the Auditors had requested a more detailed breakdown of the Asset Register before the end of the current financial year. The Clerk to action.

15/8/16 Email from Carolyn Marlow re Lagoon Appeal.

31/8/16 Email from Steve Ford re tree between 24/26 Kingsfield Road. The Clerk to action.

31/8/16 Email Alix Robinson Lovely Day Ltd.

1/9/16 Email re Tesco Bags of Help Grants Scheme.

6/9/16 Email from Lisa Page/EHC Planning re Planning Appeal (Lagoon and Access Road, Dane End)

## **8. COMMON LAND**

JP commented that the Parish Council now need to get to a point where it can take possession of the Common Land and discuss what needs to be done to move things forward.

David Metcalf gave a detailed account of the various pieces of Common Land and a historical report on the background of land becoming registered as such.

He summed up his report by saying that to take back possession of the large piece of land called Bury Butts would be a long term project and he felt that the way the land was divided off at present worked to the landowner's advantage.

He went onto to say that the first course of action would be to get some posts and peg out the plot to the size it really is and then over the course of 2-3 years fertilise and plough it. After the first year it could then be cut for hay and grazed and in the 3rd and 4th years the land could then be planted up with trees.

Discussion would have to take place as to what type of access gate was required and whether or not car parking would be needed.

JP felt that a meeting should be arranged with the land agents to inform them where the actual border of the Common Land is. He went on to state that if there was a disagreement about this the PC have to proceed with staking it out..

JP took away the file from David Metcalf and agreed to peruse with a view to suggesting the next steps.

**9. RECEIVE NOTICE OF ANY OTHER BUSINESS AND TO DEAL WITH THOSE MATTERS IF APPROPRIATE**

- Councillor Jones reported that the owners of the Rest and Welcome had been approached with an offer to purchase the pub for development purposes but had turned this down and now intend to appoint new architects to proceed with reinstating it as a public house.
- The Clerk reported that a new Litter Picker was required and the Councillors agreed that the position should be advertised in the Newsletter.

**10. TO CONSIDER MATTERS ARISING FROM PARISHIONERS**

- A parishioner reported that the footpath going up to Kingsfield Road from the Boot Car Park was extremely overgrown and wondered whether the Parish Council had any powers to rectify this. JP agreed to ask John Grisbrooke's advice on this matter.
- A Parishioner queried what had happened to the VETs Scheme which people had enlisted for during the Defibrillator training back in March. This is a scheme which would operate in the event of the defibrillator being required which automatically rings volunteers to come to the assistance of the caller as the defibrillator cannot be operated where there is only one operator. Ollie Copsey was due to send out packs to the volunteers with business cards and a formalised information leaflet. The Clerk agreed to chase this up.
- The Brambles on the pavement leading up to the school were still out of hand and the Clerk agreed to contact Stuart Kirkham to ask him to add this onto the cutting schedule.

**11. ANY OTHER BUSINESS**

None.

The meeting was brought to a close at 9.05 pm.

**The next meeting** will be held on  
Thursday 17th November 2016 at Little Munden Village Hall, at 8.00 pm.

**Signed** \_\_\_\_\_ **Date** \_\_\_\_\_  
**Chairman**