

LITTLE MUNDEN PARISH COUNCIL

MINUTES of the meeting of the Parish Council (PC) held on 19th July 2018 at Little Munden Memorial Hall at 8.00 pm.

1. ATTENDANCE

Present were: Jonathan Pool (JP) Chairman; Lizzie Bacon (LB) Vice Chairman; Tracey Harding (TH); Keith Williams (KW); David Hart (DH) - Councillors
Geraldine Ward (GW) Clerk

Members of the Public: 5

APOLOGIES: Jenny Macintosh (JM) Darren Jones (DJ);

2.. DECLARATIONS OF INTEREST: None

3. TO APPROVE MINUTES OF THE MEETING HELD ON 17th May 2018

The minutes were proposed by DJ and TH seconded.

4. MATTERS ARISING FROM THOSE MINUTES

4.1 Horses' Meadow Play Equipment

TH reported she had had a meeting with Kompan who had promised plans by the end of June however these were now delayed until July. TH reported that she would bring the information to the meeting in September. JP queried whether we had spoken to the school regarding this. TH commented that once we have the completed proposals these would be put on the Newsletter and website for Parishioners to comment.

ACTION TH

4.2 Newsletter Advertising Manager

TH to look at before September meeting.

ACTION: TH

4.3 Path on the Baulk

LB reported that Tom Goldsmith was still to come back to her about this.

ACTION: LB

4.4 Traffic Calming

DH reported that the traffic calming signs can't be put on the existing poles which would mean that the PC would have to supply a pole. JP pointed out that this could make a significant increase to the costings. DH to investigate further. **ACTION: DH**

4.5 Bench Windy Rise

JP to try and make safe.

ACTION: JP

4.6 Repair of tarmac footpath at the back of Fouceley Avenue and concrete path up to Gladstone Road

Clarion had informed they would ring back regarding this. The Clerk was still pursuing the ownership of this and would seek advice from Ken Crofton as to ownership. The general consensus was that the area warranted maintenance work on it.

ACTION: GW

4.7 Dog Litter Posters

TH to give the Clerk posters for Horses' Meadow and general ones to go around the village.

ACTION: TH

4.8 Website

ACTION: TH

Richard Barron had sent through all the new email addresses for the Councillors and Clerk. Tracey would be meeting with him shortly to go through the changes on the website and Richard would present these at the next meeting on his laptop.

4.9 Wheelwrights Farm – unauthorised development

JP reported that an update regarding the hearing had been reported on in the July Newsletter.

4.10 Grass Verge/Easington Road

JP reported that, following receipt of a further email (5 July) from Martin Woods, he had responded (9 July) to Mr Woods (copy to Ken Crofton) that he had tried to get Highways to increase the spacing between the bollards (9 bollards - 3.6m or 11 bollards - 2.9m (the Highways preferred option is 13 bollards - 2.4m)) with a consequent reduction in costing, but to no avail. He had previously demonstrated to Mr Woods (by photos) the effectiveness elsewhere in Dane End of white 'upside down' concrete buckets on verges, but with no response.

The Parish council is still prepared to contribute £500 to the cost of installing Highways' specification bollards.

4.11 Affinity Water/Water on Allotment Field

KW reported that Affinity came out and established where the appropriate metre was. KW suggested that the PC needs to remember to turn the water off during the winter. He went onto say that the manhole cover just inside the gate needs replacing as it is a trip hazard. It was agreed to get a new manhole cover. **ACTION: JP/KW**

4.12 Annual Governance and Accountability Return

The Clerk confirmed that all the paperwork had been sent in.

4.13 Emergency Plan

DJ working on. JP to circulate electronic copy.

ACTION: DJ

4.14 Village Signs

Carried over to September meeting.

4.15 Neighbourhood Plan

JP reported that the result of the YES/NO ballot on whether to develop a Neighbourhood Plan was a landslide NO vote – 105 NO, just 6 YES. This means that the PC has no mandate to initiate or to finance the process.

If residents subsequently decide that they want a Neighbourhood Plan, they will need to set up a Neighbourhood Forum, involving a minimum of 21 people from the community, to lead on the production of a Neighbourhood Plan. A Neighbourhood Forum must meet certain legal requirements and can only be designated by the local planning authority.

A Neighbourhood Forum must have a written constitution, which should contain the key agreements made by members as to how the organisation will work and be clearly written so members can understand their rights and responsibilities, leaders can understand their mandate and accountability, and members of the public understand why the organisation exists and how it operates.

4.16 Bike ramp at rear of allotments

JP thought that the ground had been levelled.

4.17 Home Farm Farmyard

JP reported that he had drafted notes of the public meeting on the possible development at Home Farm held on Monday 25 June; the notes have been published under his name, (not on behalf of the Parish Council), in the July newsletter.

TH had written a letter dated 27th June to Kevin Steptoe, Head of Planning at East Herts Council, essentially setting out what she understands of the proposals, i.e. that King & Co, Developers, have an option to acquire the farmyard with a view to residential development and setting out certain of the parishioners' concerns, we/she shares. Under the emerging District Plan it would seem that district policy will dictate refusal of an application for residential development, although she believes that the community in general would not be against conversion of redundant barns to dwellings.

In her letter, TH requested a meeting with Kevin Steptoe to help understand the current planning rules and how the proposed development may or may not be contrary to local and/or national planning policy.

JP reported on the email dated 11 July received from Simon Dunn-Lwin, Principal Planning Consultant, East Herts Council, to whom Kevin Steptoe has passed TH's letter. Mr Dunn-Lwin stated that, in brief, East Herts Council cannot support the principle of housing redevelopment on the site, which, as stated by TH, is in conflict with the Local Plan and emerging District Plan policies; policy GBR2 (Rural Area beyond the Green Belt) would also apply.

In spite of this clear statement of policy, it was agreed that TH and JP should still go ahead and meet Mr Dunn-Lwin once he had met with the agent and given a formal response to the pre-application proposal currently assigned to him.

JP also wanted it recorded that we have received King & Co's record of Q & As and an action schedule from the 25th June Public Consultation.

5. PLANNING

5.1 New Applications

APPLICATION: 3/18/1239/PNHH: Proposed single storey extension maximum depth 3 metres; maximum height 3.6 metres; eaves height 2.3 metres. At: 27 Kingsfield Road, Dane End. Application withdrawn by applicant (10th July 2018)

5.2 Decision

APPLICATION: 3/18/0133: Proposed conversion of existing stable to form 1 residential dwelling AT: Whitehill Farm Whitehill Dane End Hertfordshire SG12 0JR. Permission granted 21/6/18.

6. FINANCE

Online Current Account Balance BF 18 th July 2018	18232.20
Receipts: 16/6/18 from EHC Precept	4715.00

Deduct Payments from Current Account

Date	Payment to	Cheque No	Amount
			£
26/4/18	Herts Display	1117	270.94
16/5/18	G Ward Clerks Fee	1118	33.38
17/5/18	G Ward Clerks Fee	1120	248.29
31/5/18	Litter Picker payment	S/O	43.42
31/5/18	Richard Barron Website	S/O	35.00
1/6/18	Lease Horses' Meadow	S/O	0.50
7/6/18	HM Revenue and Customs	1122	33.38
7/6/18	Herts Display May Newsltr	1123	96.72
7/6/18	G Ward Clerks Fee June	1124	188.95
7/6/18	J Morris Annual Editor Fee	1125	420.00
14/6/18	Friends of Little Munden Fete	1126	15.00
14/6/18	EHC By Election Expense	1127	3469.08
2/7/18	Litter Picker payment	S/O	43.42
2/7/18	Richard Barron Website	S/O	35.00
	Total Payments		4933.08

	£
Online balance on Current Account 18/7/18	18232.20
Balance Brought forward 11/5/18	18747.66
Less Payments	4933.08
Plus Receipt	4715.00
Less presented cheque nos 1114/1115	297.38
Balance as at 18th July 2018	18232.20

7. CORRESPONDENCE**7.1 Correspondence Received**

4/6/18 Email from Martin Woods to LMPC re Dane End Wooden Bollards – Easington Road

7/6/18 Email from Ken Crofton to JP re Dane End Wooden Bollards – Easington Road in response to email from JP to Ken Crofton 6/6/18

11/7/18 Email from Simon Dunn-Lwin, Principal Planning Consultant re Meeting request at EHC

16/7/18 Minutes of Public Consultation regarding Home Farm Development

17/7/18 The Play Inspection Company/Annual Inspection 2018. Clerk to circulate.

7.2 Correspondence Sent

Reminder Invoice to Great Munden Parish Council for Newsletter contribution

7.3 Late Post

None

8. PAVEMENTS / OVERGROWN TREES THROUGHOUT DANE END

The Clerk had had a complaint about trees on Windy Rise which were getting far too big for their situation. The trees on Kingsfield Road were the same and following an inspection by the Clerk and Councillor Harding it was noted that the trees were causing a lifting of the pavements which was a hazard to pedestrians. It was agreed that the tree on the bend of Fouceley Avenue was too close to the road and needed trimming back.

It was also agreed to ask Ken Crofton to have a walk around the village or at least get the right Department at HCC to come and look. Photos of the areas concerned could in the meantime be emailed through to him. KW felt that this trip hazard would definitely be a Highways matter and JP pointed out that Highways had come out before, citing the case of the Oak Tree in Whiteley Close.

TH pointed out that where there was no verge left on Fouceley Avenue/Kingsfield Road, it may be possible to tarmac over to extend the parking areas and increase space for the bus to get around the corner. Again something that Highways could look at.

ACTION: GW/TH

9. RECEIVE NOTICE OF ANY OTHER BUSINESS FROM COUNCILLORS AND TO DEAL WITH THOSE MATTERS IF APPROPRIATE

9.1 Common Land

KW commented that at the meeting with the Carters last July, it had transpired that they had inherited the Common Land that the Smiths had previously registered and which they had bought but had made it clear that they would support communal use of it anyway. The land was still left uncultivated so KW felt it was worth contacting them to see if the Parish could make use of it. JP felt that it was up to the Council to now come up with some ideas and that the PC should decide what the Parish would prefer.

LB pointed out that anything such as an orchard or nature reserve needs looking after. Although JP pointed out that it could be viewed in the same way that the Council looks after Horses' Meadow.

KW to take this up again to re-establish contact with the Carters.

ACTION: KW

9.2 Litterpicker

DH asked whether we could establish whether the Litter picker was doing his job properly. Easington Road past the shop does not appear to have been picked for a long time.

ACTION: GW

9.3 Parking at Horses' Meadow

Someone had approached JP and noted that people are parking in HM who are not users of the field. He felt that in principle if this is not blocking anyone, or stopping other people gain access, it was acceptable. However he suggested that perhaps the parish Council should be trying to get an income off people who are parking there. TH agreed and also suggested that this could be applied to the Village Hall parking. It was pointed out that there was at least one commercial vehicle parked there. To be discussed at September meeting.

10. TO CONSIDER MATTERS ARISING FROM PARISHIONERS

None.

The meeting was brought to a close at 8.45 pm.

The date of the next meeting will be 20th September 2018

Signed _____ **Date** _____
Chairman

DRAFT