

## LITTLE MUNDEN PARISH COUNCIL

**MINUTES of the meeting of the Parish Council (PC) held on 19<sup>th</sup> May 2016 at Little Munden Memorial Hall at 8.00 pm.**

### **1. ATTENDANCE**

**Present were:** Lizzie Bacon (LB) Chairman; Jonathan Pool (JP); Keith Williams (KW); David Hart (DH) Councillors  
Geraldine Ward (GW) Clerk

**Members of the Public:** 1

**APOLOGIES:** Jenny Macintosh (JM); Darren Jones (DJ); Hannah Charvill (HC)

### **2. DECLARATION OF INTEREST**

None.

### **3. TO APPROVE MINUTES OF THE MEETING HELD ON 21<sup>st</sup> April 2016**

The minutes were proposed by JP and seconded by KW.

### **4. MATTERS ARISING FROM THOSE MINUTES**

#### **4.1 Little Munden Memorial Hall Trustees**

KW advised that there was nothing to report on this at the moment.

#### **4.2 Noticeboard**

The Clerk reported that Adrian Worthington was going to put up the board and that a location had been agreed next to the Post Box.

#### **4.4 Fencing Horses' Meadow**

Clerk had organised Ron Stanley to fix the fence although would not be done for another month or so.

#### **4.5 Basketball Hoop Base**

No news on this at present.

#### **4.6 Lovely Day Productions Car Parking**

Clerk had written to the Production Company asking for the promised Car Parking fee. Awaiting response.

#### **4.7 Group Photograph**

Re done at this meeting.

#### **4.8 New Sign for Whiteley Close**

The Clerk reported that the sign had been ordered.

#### **4.9 Village Lunch**

The Clerk to organise cheque for £200 as agreed at the last meeting.

#### **4.10 Gladstone Road Fence**

KW had mentioned at the April meeting that the fence at the top of Gladstone Road had been trampled down again providing access into the field. The Councillors were unsure who was responsible for the fence and suggested writing to Lord Carter who is the owner of the field.

### **AGENDA**

## **5. PLANNING**

### **5.1 New Applications**

**3/16/1109/PNHH:** Single storey rear extension Depth 5.4 metres Maximum height 3.9 Metres Eaves height 2.4 metres. Woolston Farm, The Street, Haultwick. Councillor Jones had commented on this by email to say that this was a rebuild of their old conservatory.

### **5.2 Decisions**

**3/16/0637 LBC/HH:** Proposed single storey rear extension including courtyard area filled in:- Hunts Cottage, Munden Road, Dane End SG12 0LP. **Permission refused.**

## **6. FINANCE**

### **6.1**

Online Current Account Balance BF 12/4/16	£ 11933.42
Receipts: EHC Precept	4715.00
Vat refund	516.94

### **Deduct Payments from Current Account**

<b>Date</b>	<b>Payment to</b>	<b>Cheque No</b>	<b>Amount</b>
21/4/16	Post Office Ltd	937	33.38
21/4/16	Little Munden Memorial Hall	940	105.00
21/4/16	Zurich Municipal	941	569.14
21/4/16	Herts Display March/April	942	161.20
	VOID	943	
21/4/16	Bob Kirkby Hall Photos	944	168.00
21/4/16	G Ward/Clerks Fee	945	200.20
31/3/16	L Bartlett Litterpicker	SO	41.92
			<b>1278.84</b>
		<b>Total Payments</b>	<b>1278.84</b>

	£
<b>Online balance on Current Account 12/5/16</b>	<b>15,615.75</b>
Balance Brought forward 12/4/16	11933.42
Less Payments	1278.84
Plus Receipts	4715.00
5/5/16 EHC Precept	4715.00
13/5/16 EHC VAT Refund	516.94
Plus uncleared cheque no 940	105.00
Less cleared cheque no 939	375.77
<b>Balance as at 12/5/16</b>	<b>15615.75</b>

6.2 JP mentioned that David Metcalf still hadn't paid in a cheque for £27.80 for the padlock on Horses' Meadow. The Clerk to chase up.

## 7. CORRESPONDENCE

### 7.1 Correspondence Received

29/4/16 Letter of thanks from Mrs Ross re tree cutting on Windy Rise

4/5/16 Circular emails re 34 Founceley Avenue front garden. After some discussion it was suggested that Environmental Health were the best people to contact regarding this. The Clerk to action.

4/5/16 Letter from Utku Kettas re FOI regarding lagoon application

7/5/16 Letter of thanks from Bob Kirkby for payment of pictures for Hall

9/5/16 Annual Playground Safety Inspections 2016 – notification of inspection from 4/7/16

### 7.2 Correspondence Sent

22/4/16 Email to Planning EHC re objection to proposed development Whitehill Farm

11/5/16 Email cancelling HAPTC membership

13/5/16 Letters to Allotment Holders requesting annual fee. JP suggested that in view of the fact that the water rates were so high it might be worth considering raising the allotment fee next year. KW queried whether there was a leak from the water supply at Horses' Meadow. The Clerk to contact Brian Long to investigate.

### 7.3 Late Post

May 2016 The Centenary Fields Programme – Protecting valuable green space across the Country. Discussed under Agenda Item 10 Common Land.

**8. ANNUAL REVIEW OF ACCOUNTS SECTION 1 AND 2 FOR THE YEAR ENDING 31/3/16.** Approved by the Parish Council and forwarded to Derek Wheeler for internal audit.

**9. TO REVIEW THE MAJOR INCIDENT EMERGENCY PLAN TO REFLECT CHANGES AND UPDATE.** Item withheld until next meeting.

## **10. COMMON LAND**

LB agreed to ask David Metcalf if he was will to take this matter forward. JP explained to DH which pieces are Common Land. He explained that the main plot that the Parish Council was interested in was the one on the right-hand side as you go up to Haultwick from the Telephone Exchange.

KW said that he would be willing to look into a price for the fencing and that enquiries should be made into what type of plants could be grown there. He went on to comment that buying trees for an orchard wouldn't be cheap as there should be certain amount of growth on the saplings.

JP commented that the New Homes Bonus grant money could contribute to this project and EHC were keen that this money should be spent on specific projects. He explained that there was £1100 from last year and presumably another £1100 would be available from this financial year.

KW remarked that perhaps the money could be directed into replacing the Igloo. He also commented that the Common Land would not necessarily need fencing-in and some hedging would perhaps be more appropriate.

The Councillors agreed that it would be appropriate to register the Common Land under the Centenary Fields Programme

## **11. REPLACEMENT OF IGLOO**

JP queried whether the igloo should be replaced by similar item of play equipment. The last Playground Inspection report didn't actually report that the igloo was dangerous and it may benefit from some maintenance such as rubbing down and repainting. The PC agreed that it didn't seem to be a potential risk at the moment. KW felt that we should see what the next inspection says. It was agreed to get the igloo rubbed down and given 2 coats of paint, one oxide. The Clerk agreed to ask Adrian Worthington if he was interested.

## **12. STATE OF HORSES' MEADOW FOOTBALL PITCH**

The Clerk reported that Mark Vigus had requested to use the pitch for friendly matches in August.

JP suggested reseeding between the posts and raising the ground level were it had been worn down. KW to look at it and see exactly what it needs as it may need more soil to level it.

JP commented that Adrian Worthington had done a good job mowing around Jubilee Walk.

**13. RECEIVE NOTICE OF ANY OTHER BUSINESS AND TO DEAL WITH THOSE MATTERS IF APPROPRIATE.**

**13.1 The Boot Public House**

JP queried whether there was anything that the Parish Council could do and it was suggested that the Clerk write to Rodney Pugh, the Leaseholder to ask what his intentions were. It was also suggested that the Clerk write to the Register of Village Assets to add weight to the application which had been submitted by a Village Association to list the Pub as a community asset.

**13.2 Gate on Horses' Meadow**

JP pointed out that it was good to have the gate on Horses' Meadow as if there was a problem for whatever reason then it could be locked.

**13.3 Lagoon Planning Development Committee Meeting**

JP wondered if there should be a representative from the Parish Council at the meeting. LB confirmed that she would probably be attending.

**13.4 Bench/Top of Horses' Meadow**

JP reported that the bench had been spray painted. And wondered how this could be cleaned off.

**13.5 Resignation of Chairman**

Lizzie Bacon resigned as Chairman. Appointment of Chairman to be put on the July Agenda.

**14. TO CONSIDER MATTERS ARISING FROM PARISHIONERS.**

None.

The meeting was brought to a close at 9.05 pm.

**The next meeting** will be held on  
Thursday 21<sup>st</sup> July 2016 at Little Munden Village Hall, at 8.00 pm.

Signed \_\_\_\_\_ Date \_\_\_\_\_  
Chairman