

LITTLE MUNDEN PARISH COUNCIL

MINUTES of the meeting of the Parish Council (PC) held on 17th March 2016 at Little Munden Memorial Hall at 8.00 pm.

1. ATTENDANCE

Present were: Lizzie Bacon (LB) Chairman; Keith Williams (KW); Jenny Macintosh (JM); Darren Jones (DJ); Hannah Charvill (HC); David Hart (DH) Councillors
Geraldine Ward (GW) Clerk

Members of the Public: 1

APOLOGIES: Jonathan Pool (JP)

2. DECLARATION OF INTEREST

KW regarding Planning Item 3/15/1080/FUL

HC regarding Planning Item 3/16/0285/FUL

3. TO APPROVE MINUTES OF THE MEETING HELD ON 21st January 2016 and 17th September 2015.

DJ proposed the September 2015 Minutes and JM seconded them.

LB proposed the January 2016 Minutes and KW seconded them.

4. MATTERS ARISING FROM THOSE MINUTES

4.1 Little Munden Memorial Hall Trustees

KW had nothing further to report.

4.2 Noticeboard

DJ reported that the noticeboard was now under construction and should be ready by the April APM. It was agreed that it should be situated close to the shop next to the Forge's fence and that Mark Hackney and Dane End Stores should be consulted.

4.3 Newsletter

LB asked JM her opinion and to ask the Church Council what their opinion was regarding changes to the Newsletter. After some discussion it was agreed that changes weren't really necessary and to leave this for now.

4.4 Fencing Horses' Meadow

Clerk to liaise with Adrian Worthington regarding this.

4.5 Basketball Hoop Base

DJ - No news to report and felt it would be worth waiting to see what the outcome was of the proposed skateboard ramp.

4.6 Lovely Day Productions Car Parking

Clerk to chase up by email outstanding fee for car parking.

4.7 Group Photograph for Website

To be taken at April meeting.

4.8 Rest and Welcome

DJ reported that the owners were seeking a new architect as previous plans were expensive and unsatisfactory. They would also be submitting an up-to-date report about plans for the pub for the Newsletter.

5. PLANNING

New Applications

3/16/0380/HH

Manor Cottage, The Street, Haultwick, Ware, Herts

Proposed single storey side extension. Comments by 15th March 2016.

3/16/0285/FUL

Land Adjacent to 7 Pearman Drive, Dane End, Ware, Herts SG12 0LW. Comments by 10th March 2016. From the floor, a Parishioner commented that there was opposition to this development from a close neighbour to the proposed development who felt that the integrity of the Estate would be destroyed and that the development would be detrimental to views from their property. KW commented that people had “no right to a view” and went on to say that as the Parish Council did not know about this opposition, no representation had been made. It was agreed however that the Parish Council would be happy to write on behalf of any Parishioners who objected. The member of the public present felt that the beautiful approach to the village would be spoiled.

3/15/1080/FUL

Construction of an agricultural lagoon (amended siting and access and submission of Transport statement). **Home Farm, Munden Road, Dane End.** Consultation date extended to Friday 6th May 2016. A letter had been drafted by Jonathan Pool to Planning regarding the resubmission of the application. The following points were noted:

KW felt that the following sentence was inappropriate: **“That a (young) relative of the applicant will be living in Home Farm farmhouse (PS 2.3) is irrelevant to the management of the operation”** and explained that Catherine Sapsed is a 26 year old young lady who is working alongside her father at the farm..

JM felt that the highlighted part of the following sentence was inappropriate: “We have serious concerns about the financial viability of the project as it stands, its management and hours of operation and, indeed, **the ulterior motives of the Applicant and his family”**.

DJ felt that the following sentence should be rephrased: “Nor admission that HGVs going up and down daily within 36.5 metres of Home Farm Cottage, Dane End **is a totally unreasonable imposition on the householder and has the real potential of rendering that property unsaleable”** He felt that the highlighted text should be amended to “would have a detrimental effect on the property.

Otherwise the Parish Councillors were happy with the contents of the letter.

Decisions

3/15/2376/HH

Cherrymead, Frogs Hall Lane, Haultwick, Ware, Herts SG11 1JH

Alterations, extensions and raising the roof height to create first floor accommodation and single storey rear extension (alterations to scheme previously allowed on appeal, ref: 3/14/2014/FP). Permission granted.

3/16/0030/LBC

Burnside Cottage, Munden Road, Dane End, Ware, Herts SG12 0LP

Single storey rear extension replacement door/window and blocking up of window in south west elevation, removal of ground floor internal walls to create enlarged kitchen and erection of new partition wall to create first floor w.c. Insertion of two roof lights in existing ground floor roof. Permission granted.

6. FINANCE

	£
Current Account Balance BF 14/1/16	15173.31

Receipts:

LMPCC Newsletter contribution	282.10
Great Munden PC Newsletter contribution	320.00

Deduct Payments from Current Account

Date	Payment to	Cheque No	Amount £
25/1/16	Richard Barron Website	923	70.00
	And Heart Internet Invoice		26.38
25/1/16	G Ward Clerks Fee	924	200.55
25/1/16	Post Office Ltd	925	33.38
25/1/16	SLCC Subscription	926	65.00
1/2/16	L Bartlett Litterpicker	SO	41.92
15/2/16	Affinity Water	927	83.30
15/2/16	Herts Display Dec/Jan	928	193.44
15/2/16	Post Office Ltd	929	33.38
15/2/16	G Ward Clerks Fee	930	172.96
29/2/16	L Bartlett Litterpicker	SO	41.92
	Total Payments		962.23

	£
Online balance on Current Account 10/3/16	14813.08
Balance Brought forward 14/1/16	15173.31
Less Payments	962.23
Plus Receipts	602.00
Balance as at 10/3/16	14813.08

7. CORRESPONDENCE

7.1 Correspondence Received

9/2/16 Email from Carol Bartels requesting second sign at other end of pedestrian access (Whiteley Close). Councillors approved request. The Clerk to action.

9/3/16 From JP - copy of letter to be sent to EHC regarding resubmission of documentation re Agricultural Storage Lagoon at Home Farm, Munden Road. Parish Council comments. As above.

1/3/16 Email to PC from LB re "Clean for the Queen" which Peter Hudson had requested Parish Council involvement in. David Hart was appointed a representative on this initiative which took place the weekend of 5th/6th March. Unfortunately very little notice was given to the Parish Council KW noted that this was something that could still be done later in the year.

7.2 Correspondence Sent

9/3/16 Email from Jonathan Pool re proposed Skateboard ramp and copy of email he sent to Jimmy Theo. All had read the email and were in agreement that the Council needed to hear back from Jimmy Theo to assess exactly what he was proposing.

7.3 Late Post

March 2016 letter from Bob Kirkby (Chairman of the Village Hall), requesting a contribution for £168 to do six frames for vintage prints of the village to be hung in the Hall. All Parish Councillors agreed to pay for these. The Clerk to action.

8. TO REVIEW THE FINANCIAL REGULATIONS DOCUMENT

The Parish Councillors all agreed to adopt the regulations document.

9. TO REVIEW THE RISK ASSESSMENT DOCUMENT

All Parish Councillors agreed to adopt the Risk Assessment document.

10. TO REVIEW THE MAJOR INCIDENT EMERGENCY PLAN TO RELECT CHANGES AND UPDATE (ie the Boot and change of Councillors).

DJ to redraft the Plan allowing for changes such as change of circumstances for the Boot Public House and change of Councillors and Chairman since the previous year.

11. ALLOCATE COUNCILLOR TO TAKE OVER COPY OF ELECTRONIC DATA (from Tony Bartels).

It was agreed to appoint David Hart for this task.

12. RECEIVE NOTICE OF ANY OTHER BUSINESS AND TO DEAL WITH THOSE MATTERS IF APPROPRIATE.

JM reported on new initiative that the Church would be hosting a village lunch to be held on the 3rd Thursday of the month, primarily for the older residents of the Parish but all were welcome. The first would be held to celebrate the Queen's Birthday on the 21st April 2016 with a Queen's Birthday lunch in June.

GW reported that Russell Parkins would be taking over as Chairman of the Village Hall at the Hall's AGM the following week.

The meeting was brought to a close at 8.51 pm.

13. TO CONSIDER MATTERS ARISING FROM PARISHIONERS.

None

The next meeting will be held on Thursday 21st April 2016 at Little Munden Village Hall, at 7.30 pm followed by the APM at 8.00 pm.

Signed _____ Date _____
Chairman