

LITTLE MUNDEN PARISH COUNCIL

MINUTES of the meeting of the Parish Council (PC), held on 23rd April 2015 at Little Munden Memorial Hall at 8.00 pm.

1. ATTENDANCE

Present were: David Metcalf (DM) Chairman; Lizzie Bacon (LB) Vice Chairman; Jonathan Pool (JP); Keith Williams (KW); Jenny Macintosh (JM) Tony Bartels (TB); Councillors. Geraldine Ward (Clerk).

Members of the Public: Paul Keneally, Conservative Candidate for Cottered and Mundens Ward

APOLOGIES: Darren Jones.

2. DECLARATION OF INTEREST

None.

3. PREVIOUS MINUTES

DM proposed that the minutes of the previous Parish Council Meeting held on 19th March 2015 be taken as read. JP proposed the Minutes and LB seconded them.

4. MATTERS ARISING from the last Parish Council Meeting

4.1 Common Land

DM confirmed that he would be happy to work on this issue in the future even though he had now stood down from the Parish Council.

4.2 Little Munden Memorial Hall Trustees

No further progress.

4.3 Noticeboard

DM to attempt to build a new Parish Council Notice Board. TB mentioned that he did have a table which could be used for a top part.

4.4 Extra Bin for Horses' Meadow

It was agreed that the Clerk should investigate the possibility of obtaining a wheelie bin for Horses' Meadow.

ACTION: Clerk to chase up EHC to obtain bin.

4.5 Charities and Meeting up with new Vicar

JM reported that the Trustees now consisted of Reverend Comfort, Tony Brown and Brian Long. She reported that she had updated the accounts and would distribute copies at the APM. JP commented that activity on the Charities was at such a low level that they could in fact be wound up. DM however felt that they should be kept going and could still be of use. A meeting was still to be set up between the Vicar and the Trustees.

4.6 The State of the Roads

It was noted that some of the potholes had now been fixed.

5. PLANNING

5.1 New Applications

None

5.2 Decisions

3/4/2306/CL

The Cottage Green End, Ware SG12 0NY. Two storey front extension. Planning Permission refused.

3/15/0296/FUL

Gadgets, Munden Road, Dane End SG12 0LP. Planning Permission granted subject to conditions.

3/15/0382/HH

Ashdown Nurseries, Giffords Lane, Haultwick. Single storey extension. Planning Permission refused.

6. FINANCE

6.1 Financial Statement

Current Account Balance BF 16/3/15	10886.93
Receipts on Current Account	None

Deduct Payments from Current Account

Date	Payment to	Cheque No	Amount £
19/3/15	Herts Display Ltd	874	124.80
19/3/15	Post Office Ltd, Clerk's PAYE	875	33.38
19/3/15	G Ward Clerks Fee	876	189.72
19/3/15	LMMH Hall Hire	877	60.00
19/3/15	Kirkhams Contracting	878	336.00
31/3/15	L Bartlett Litterpicker	S/O	41.92
31/3/15	C Bartels	S/O	30.00
2/4/15	David Metcalf / Padlock for HM	879	27.80
2/4/15	D T Printing/Village Hall Leaflet	880	128.00

Total Payments 971.62

Online balance on Current Account 10/4/15	£ 9141.38
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Balance Brought forward 16/3/15	10067.80
Less Payments	971.62
Plus uncleared cheques Nos 879/880	155.80
Less Cleared Cheque nos 867 and 873	110.60
Balance as at 10/4/15	9141.38

7. CORRESPONDENCE

23/3/15 BDO Notice of the Annual Review of Accounts for the year ending 31/3/15 for 6/7/15 (agenda item for May Meeting).

1/4/15 WSP Information about flooding issues in your area – request for information. DM to action.

15/4/15 EHC Results of uncontested Parish Elections 7/5/15. It was noted that Councillor Jones had not managed to get his nomination papers in on time and DM suggested that the new Council co-opt him at the next meeting.

18/4/15 EHC Community Grants Scheme 2015

8. NEW PARISH COUNCIL

Adoption of Local Authorities (Model Code of Conduct) Order 2007

Declaration of Acceptance of Office Forms

Notice of Registerable Interests Forms

Forms to be presented at first meeting of new Council.

9. RISK ASSESSMENT ANNUAL REVIEW

The Council adopted Financial Regulations for Parish Councils as recommended by The Society of Local Council Clerks.

It was confirmed that there was a model publication scheme for Local Councils in place and copies had been provided to the Councillors.

All councillors would provide Notice of Registerable Interest Forms for Councillors at the first meeting of the new Council.

10. INSURANCE RENEWAL

The Clerk confirmed that the new barrier on Horses' Meadow had been added to the Insurance Schedule for no extra fee.

11. NEW PARISH COUNCIL WEBSITE

A new Webmaster has been successfully found, Mr Richard Barron and JP reported that work was already underway to construct a new site. This would be reported on further at the next meeting.

DM commented on the excellent job that Carol Bartels had been doing on the current website.

12. CHAIRMANSHIP OF THE NEW PARISH COUNCIL AND NEW CHEQUE SIGNATORY.

To be carried forward to next meeting.

13. ANY OTHER BUSINESS FROM COUNCILLORS

14. ANY OTHER BUSINESS FROM PARISHIONERS

14.1

There was concern about a leaking pipe outside the Village Hall and Bob Kirkby reassured that this had been reported.

14.2

JP asked the Clerk to check on the status of Great Munden Parish Councils' contributions to the Newsletter. Clerk to action.

The meeting was brought to a close at 7.55 pm. The next meeting will be held on **Thursday 16th July 2015** at Little Munden Village Hall, at 8.00 pm.

Signed _____ Date _____
Chairman