

LITTLE MUNDEN PARISH COUNCIL

MINUTES of the meeting of the Parish Council (PC), held on 18th September 2014 at Little Munden Memorial Hall at 8.00 pm.

1. ATTENDANCE

Present were: David Metcalf (DM) Chairman; Lizzie Bacon (LB) Vice Chairman; Jonathan Pool (JP); Keith Williams (KW); Jenny Macintosh (JM); Tony Bartels (TB); – Councillors. Geraldine Ward (Clerk).

Members of the Public: 3

APOLOGIES: Darren Jones (DJ)

2. DECLARATION OF INTEREST

None.

3. PREVIOUS MINUTES

DM proposed that the minutes of the previous Parish Council Meeting held on 15th May 2014 be taken as read. LB proposed the Minutes and TB seconded them.

4. MATTERS ARISING from the last Parish Council Meeting

4.1 Common Land

DM and LB to check through old files.

4.3 Little Munden Memorial Hall Trustees

Ivan Smith had given KW the Solicitors' details, Gisbey Harrington in Goffs Oak and he had asked them what was needed to do another legal appointment. The Solicitor told him that this would be about two hours work. He reported that the solicitors need copies of appropriate death certificates of previous Trustees. There was general discussion as to who should pay for this and DM suggested that the Village Hall should pay the fees. It was reported that Russell Parkins and Lizzie Bacon would be invited to become Trustees. The Clerk was to include this on Agenda for next meeting Village Hall Committee.

4.4 Horses' Meadow

Adrian Worthington had not creosoted the fence yet but the Clerk reported that it was to be done soon.

DM also mentioned that the entrance fence needs doing too.

4.5 Noticeboard

DM to attempt to reconstruct Notice Board. TB mentioned that he did have a table which could be used for a top part.

4.6 Youth Club

DM had had an email from Darren to confirm that he would not be carrying on as Youth Leader and to ask if someone could carry on with it. DM suggested putting something in

the Newsletter to see if anyone was interested in running it. He went on to say that if there was then no response it would probably have to wind up. There was money in the Youth Club and DM suggested that the Parish Council could then hold the money until a time that it may start up again.

4.7 Public Access Defibrillator

The Copsey family were in attendance at the meeting and Oliver Copsey who was the main driving force behind this project gave an update. The cabinet had been received and they were now awaiting the actual defibrillator and for BT to remove the phone. DM suggested that once a year public training sessions should take place which would give people an idea as to how to use it. DM queried as to whether the telephone box was a good place to house the defibrillator. Oliver went on to say that they would be adopting the phone box but DM thought it would be better to buy it and they were planning to repaint it. There was some confusion as to whether BT still owned the phone box. It was agreed that clarification on this matter should be sorted out by contacting the owner of the Forge, Mark Hackney. DM asked Oliver to advise the Parish Council when they were going to paint the box so volunteers could be found to assist. Oliver reported that ongoing costs are about £100 over five years. There was some discussion as to the lighting in the phone box and it was agreed that it could be monitored and checked that it's still working on a regular basis. JM suggested that when the defibrillator is installed there should be a separate letter going out with the Newsletter. Oliver also mentioned that they might be able to provide another one, possibly in Sacombe again using the old phone box. KW also suggested that a bunch of A5 sheets could also be left in the shop. Mr Copsey also suggested that the Parish Council could hold the money on behalf of the Defibrillator charity.

Litter Bins in Dane End

JP reported that the bins were still not being emptied on a regular basis. He had received another job number from EHC but if they still don't get emptied on a regularly, he would contact them again.

Basketball Base

TB reported that he had still not looked into getting a new base for the basketball hoop, but had filled in the finger entrapment in the Igloo. The Clerk circulated the Playground Inspection Report. As well as the finger entrapment (now sorted) it confirmed that there is surface corrosion on the Igloo.

Extra Bin for Horses' Meadow

KW was unable to find a second hand bin suitable for the top of Horses' Meadow but suggested a second hand one may be obtained from EHC.

ACTION: Clerk to ask EHC for suitable bin.

5. PLANNING

5.1 New Applications

3/14/1475/LB

LB consent for demolition of existing 1980s pine staircase. Proposed new staircase and bridge over new Main Hall. Removal of existing gable end window and enlargement of existing opening (between new kitchen and new single storey flat extension under approved application ref. 3/11/2063/FP & 3/11/2064/LB). Removal of part of wall between existing sitting room and approved side extension and lowering of sitting room floor. Whempstead Barn, Whempstead Lane, Whempstead, Ware, SG12 0PE.

3/14/1153/FP

HA for first floor extension and link to main house. Keepers Cottage, Great Munden, Ware, Herts SG11 1JN.

3/14/1251/FP

HA application for two storey side extension. 42 Founceley Avenue, Dane End, Ware, Herts SG12 0NQ. Approved.

Decisions

3/14/1161/LB/LP

LB consent for removal and block up of existing internal doorway plus formation of new opening in existing internal partition Green End Park, Green End, Dane End, Ware, SG12 0NU.

3/14/1093/LB/LP

LB consent for alternations to 3 ground floor window/door opening in south east facing wall. Green End Park, Green End, Dane End, Ware SG12 0NU. Permission granted.

3/14/0966/FP/SD

HA application for garage and games room to replace the existing store. Frogs Hall, Frogs Hall Lane, Haultwick, Ware, Herts SG11 1JH. Permission granted.

Late Planning

3/14/0966/FP/SD

Householder Application Garage and Games Room to replace the existing store. Frogs Hall, frogs Hall Lane, Haultwick, Ware, Hertforshire SG11 1JH. No objections.

6.1 FINANCE

	£	
Current Account Balance BF 4/8/14	8314.71	
Deposit Account Balance BF 4/8/14	0.00	CLOSED
Receipts on Current Account	Nil	

Receipts on Deposit Account Nil

Deduct Payments from Current Account

Date	Payment to	Cheque No	Amount
			£
7/8/14	G Ward/Clerk's Fee	840	264.99
7/8/14	Post Office Ltd/Clerks PAYE	841	33.38
7/8/14	Herts Display/Newsletter payments	842	249.60
1/9/14	L Bartlett/Litterpicker payment	S/O	41.92
1/9/14	C Bartels/Website	S/O	30.00
Total Payments			619.89

	£
Online balance on Current Account 9/9/14	7,661.44
Balance Brought forward 4/8/14	8,314.71
Less Payments	619.89
Less uncleared cheque no 836	33.38
Balance as at 9/9/14	7,661.44

JP pointed out that yearly VAT repayment is still outstanding. KW queried why it wasn't being done electronically. KW suggested that PC should look at it being transferred through the Government Gateway. VAT for the Play equipment had also been submitted.

7. CORRESPONDENCE

7.1 Correspondence Received

- 18/7/14 Email from Pauline Tunnicliffe with explanation about Council Support Grant.
- 18/7/14 Email from Kim Wallace re thefts at the allotments.
- 30/7/14 Email from Santander re closure of account.
- 20/8/14 Annual Playground Inspection Report and Invoice. It was agreed to paint the igloo but first find out what sort of paint it was.
- 5/8/14 Email from Mark Vigus requesting grass to be cut and reply S Kirkham (who cut the grass). Has 3 cuts left now.
- 7/8/14 Email from BDO on outstanding Audit points.
- 4/9/14 Email from BDO on outstanding Audit points.

7.2 Correspondence Sent

- 7/8/14 Letter to Michael Wickham/BDO re Outstanding Audit points.

8/9/14 Letter to Little Munden School – Thank you for use of School as meeting venue on behalf of the Parish Council.

7.2 Late Post

September 2014 The Local Government Boundary Commission Electoral Review of Herts County Council draft recommendations. DM to review and hold on to paperwork.

11/9/14 HCC Transport re Bus Service Cuts Consultation. On line survey for people to let HCC know their views on potential cuts to services. JM to put this in the Newsletter with link to survey.

8. EAST HERTS DRAFT DISTRICT PLAN PREFERRED OPTIONS CONSULTATION

JP reported that Chapter 10 – Villages of the East Herts Draft District Plan Preferred Options Consultation was the only chapter of relevance to Little Munden. Dane End is a Group 2 village within which limited infill development and limited affordable housing may be permitted. There is no encouragement for Group 2 villages to prepare Neighbourhood Plans.

ACTION: To be removed from Agenda.

9. COMMUNITY ORCHARDS

To remain on Agenda.

10. ANY OTHER BUSINESS FROM COUNCILLORS

10.1 Barrier for Horses' Meadow

KW had received the gate this morning and a steel hanging post was included which would need to be well concreted into the ground, also two slamming posts. DM noted that a gap would have to be left, wide enough for a push chair to go through. JP also reported that there had been some driving on the meadow recently. DM commented that it would need fitting and the Clerk agreed she would contact Mark Stevens about concreting in posts. KW to give DM exact dimensions of the gate and Mark Stevens to phone DM regarding providing a quote. DM was to look into purchasing a padlock so that the combination can be reset every year.

ACTION: Clerk to liaise with Mark Stevens about meeting DM on site.
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10.2 The Rest and Welcome Public House

Councillor Bacon reported that Geoff Adams (Haultwick) had emailed Liz McGill who had now replied about the Rest and Welcome pub. He obtained a reply to say that she had had difficulties with English Heritage regarding plans and that she still wanted to reopen the pub. LB to email Liz McGill and affirm that the Parish Council are in support of her.

10.3 Inauguration of Vicar

DM reported that he had attended this on behalf of the Parish Council. JM mentioned that it should be decided now what to do about the Charities. Tony Brown was currently in charge of this and KW agreed he would ask TB whether he still wanted to do this. DM asked JM if she could become involved in it also. DM reaffirmed how far historically the Charities had gone back and how it was still able to help people especially as now apprenticeships had become more popular.

10.4 Tree Fouceley Avenue

A resident had reported that an ash tree was causing problems with seeds and leaves. Clerk to contact Stuart Kirkham what the best thing was to do about this.

10.5 The Santander Account

The Bank Account was also discussed and it was agreed that the Clerk should investigate an additional Santander Bank Account which could provide some interest.

11. ANY OTHER BUSINESS FROM PARISHIONERS

None.

The meeting was brought to a close at 9.30 pm. The next meeting will be held on Thursday 20th November 2014 at Little Munden Village Hall, at 8.00 pm.

Signed _____ Date _____
Chairman