

## LITTLE MUNDEN PARISH COUNCIL

**MINUTES of the meeting of the Parish Council (PC), held on 21<sup>st</sup> November 2013 at Little Munden School.**

### 1. ATTENDANCE

**Present were:** David Metcalf (DM) Chairman, Lizzie Bacon (LB) Vice Chairman, Keith Williams (KW), Tony Bartels (TB), Darren Jones (DJ) – Councillors.  
Geraldine Ward (Clerk).

**APOLOGIES:** Jonathan Pool (JP); Jenny Macintosh (JM)

**Members of the Public: 1**

### 2. DECLARATION OF INTEREST

None.

### 3. PREVIOUS MINUTES

DM proposed that the minutes of the previous Parish Council Meeting held on 17<sup>th</sup> October 2013 be taken as read. LB proposed the minutes and TB seconded them.

### 4. MATTERS ARISING from the last Parish Council Meeting

#### 4.1 COMMON LAND

DM distributed copies of the maps concerning Common Land from HCC which also shows the footpaths. Councillors noticed that these were fairly old and dated back before the housing on Church Lane. However the Council were in receipt of scaled maps from HCC and a meeting had been organised with Lord and Lady Carter to discuss this issue on site.

<p><b><u>ACTION:</u></b> Representatives of Council to meet with Lord and Lady Carter.</p>
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#### 4.2 Little Munden Memorial Hall Trustees

KW reported that he would text Ivan Smith about appointing a new Trustee.

#### 4.3 Horses' Meadow Car Park

DM had tried to get an alternative quote from various contractors who advertise in the Stanton and Puckeridge Newsletter for the new gate and fencing. Ian Piggott had given another quote which included further fencing up the side of the Whempstead Road.

<p><b><u>ACTION</u></b></p>
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<p><b>DM:</b> To check out quote from Darren Stephens</p>
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**4.4 Rest and Welcome**

DM reported that he had been in contact with McMullens about concerns over the boarded-up pub but had received no reply. He also reported that he had contacted EHC Planning as the building had listed building status. However it was agreed that this would have little impact with McMullens.

**NOVEMBER AGENDA**

**5. PLANNING**

**3/13/1965/LB**

Listed Building and Full Permission Planning Consent for alteration and extension of an existing outbuilding to create 1 no. dwelling and the construction of a 2m high brick wall. Haultwick Hall, The Street, Haultwick, Ware, Hertfordshire, SG11 1JQ. No objection.

**Decisions**

**3/13/1506/FP**

Householder Application two storey side and single storey rear extension The Old Granary, Green End, Dane End, Ware, Herts SG12 0NX. Permission granted.

**6. FINANCE**

**6.1 MONTHLY RECONCILIATION**

Current Account Balance BF 8/10/13	1342.44
Deposit Account Balance BF 8/10/13	15442.70
<b>Receipts on Current Account</b>	Nil
<b>Receipts on Deposit Account</b>	Nil

**Deduct Payments from Current Account**

<b>Date</b>	<b>Payment to</b>	<b>Cheque No</b>	<b>Amount £</b>
31/10/13	L Bartlett Litterpicker payment	S/O	41.92
31/10/13	C Bartels	S/O	30.00
7/10/13	LMPCC/Clock & Churchyard	791	200.00
17/10/13	BDO /Audit Fee	792	120.00
17/10/13	Herts Display	793	93.60
17/10/13	Clerks Fee	794	172.80
17/10/13	Post Office Ltd PAYE	795	33.38
17/10/13	Royal British Legion	796	20.00
17/10/13	A Worthington Parish Maintenance	797	164.16
	<b>Total Payments</b>		<b>875.86</b>

**Finance Contin**

	£
<b>Online balance on Current Account 11/11/13</b>	459.19
Balance Brought forward 8/10/13	1342.44
Plus Receipts	Nil
Less cleared cheque no 784	7.39
Less Payments	875.86
<b>Balance as at 11/11/13</b>	<b>459.19</b>

<b>Online balance on Deposit Account 11/11/13</b>	
Balance brought forward 8/10/13	15442.70
<b>Balance as at 11/11/13</b>	<b>15442.70</b>

**7. CORRESPONDENCE**

**7.1 Correspondence Received**

October 2013 Letter re War Memorials Trust.

23/10/13 Royal British Legion Receipt.

DM thanked Councillor Bacon for representing the Parish Council at the Act of Remembrance at the War Memorial. There was discussion again about the fact that the two ceremonies, one at the Church and one at the War Memorial, clash. DJ pointed out that the Act of Remembrance is not a religious ceremony. LB reported that a lot of people were present at the ceremony in Dane End.

**7.2 Correspondence Sent**

**7.3 Late Post**

20/11/13 Email from Jim Ranger. DM received an email from Jim Ranger regarding 46 Whiteley Close to say that EHC had had some complaints about the mess that a building project here was generating and discussing whether the Enforcement Team should be brought in. DM pointed out that there is planning permission for an extension which is underway, however there is so much in the way of building materials that are overflowing away from the property. DM suggested that the enforcement Team should check that there is no take over of adjacent land. Awaiting to hear further from Jim Ranger.

19/11/13 Letter from EHC re 2014/15 Council Tax Base. Amount of Council Tax funding and that 25% is passed to the Parish Council in the form of New Homes Bonus.

<b>ACTION:</b> Clerk to send through to JP
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12/11/13 Letter from Push Energy re Public Exhibition for proposed Solar Farm to inform residents about the solar farm proposed and to take any questions concerning the application from residents.

**ACTION:** Clerk to put up Notice regarding the meeting for residents on 2<sup>nd</sup> December 2013.

## 9. NOTICEBOARD

Councillor Jones had spoken to a willing resident who had agreed to construct a board for the Parish Council. Council agreed not to put glazed doors on it.

**ACTION:** DJ to chase up.

## 10. LITTLE MUNDEN PARISH ACTION PLAN RESULTING FROM THE VAQ

DM and LB to put a report together.

**ACTION:** DM and LB to go through reports.

## 11. PLAYGROUND EQUIPMENT

Discussion took place concerning the paperwork that JP had sent through regarding the play equipment. DM read out the documentation regarding the costing of the proposed play equipment. The Councillors agreed that the make of Wicksteed which was favoured was of an extremely robust quality. DM pointed out that the equipment was suitable from 8 years upwards. JP had been in contact with Clare Pullen at EHC regarding a grant. The closing date was 16<sup>th</sup> December 2013 so in the absence of JP it was proposed to go through the correspondence and approve it in the absence of Jonathan Pool. DM went through the application page by page so all Councillors knew what was contained within it. Part of the application wanted feedback from the community in support of the proposed equipment.

DM commented on what an excellent job Councillor Pool had done. Regarding finance, the Parish Council were proposing to request a grant of £4800.00 and because the cost of the equipment was £4600, plus £2880 for the play surface and £2300 for installation there is a shortfall of £1400. DM reported that JP was looking for approval from the Parish Council to put another £1400 towards the project. The motion was proposed by Keith Williams and seconded by Tony Bartels and the proposal was unanimously passed.

It was agreed that the project would be funded by the finance coming through from the New Homes Bonus Scheme which was already designated for Youth Projects. DM was to forward the proposal to Jim Ranger in the hope of his support for the project.

**ACTION:** Clerk to post appeal in Newsletter regarding community support for new playground equipment grant application.

**12. ANY OTHER BUSINESS FROM COUNCILLORS**

KW pointed out that Horses' Meadow could do with another cut before Spring.

<b>ACTION:</b> GW to chase up Kirkhams about extra cut for football pitch.
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**13. ANY OTHER BUSINESS FROM PARISHIONERS**

The meeting was brought to a close at 9.20 pm. The next meeting will be held on 17<sup>th</sup> January 2014 at Little Munden School at 8 pm.

**Signed** \_\_\_\_\_ **Date** \_\_\_\_\_  
**Chairman**